

GDPR Consent Form

Evelyn Salt (Independent Maths Tuition)



Your privacy is important, and UK law on Data Protection has changed to offer more protection of that privacy. As a result, from May 2018, specific consent is now required for personal details being held by businesses. Your written consent is now required for the tutor to hold your contact details, and you need to be informed about how those contact details will be used.

Name of Student

Name of Parent(s) or Legal Guardian

Address

Telephone Number(s)

Email Address(es)

By signing this document, you are agreeing to your data being held and processed by the tutor for normal business purposes. For example, attending sessions at the home of the student will require a postal address to be held on record. This postal address will also be required for tax returns submitted to HMRC on behalf of the tutor, and as such, may need to be held on record for as long as an audit trail for HMRC is required.

Sending homework is normally (but not exclusively) carried out by email, as are other relevant business communications. A telephone number may be needed for contact in atypical circumstances (for example unavoidable lateness or cancellation).

Collection of signatures will be done for every session attended by the tutor. This will only be used as evidence of the tutor's attendance, primarily for income for tax return submissions to HMRC.

No personal data will be passed on to third parties.

If you wish any personal data held by the tutor to be removed, please provide a request in writing. In these circumstances, only the minimum data required for obligations to HMRC for legal (income tax) purposes will be retained.

Signature (Student)
(if over 13 years)

Print Name (Student)

Date

Signature (Parent / Guardian)

Print Name (Parent / Guardian)

Date